

# Initial Setup

The first time a user attempts to log into Fluxx Grantmaker, there will be a requirement to set up Multi-Factor Authentication (MFA).

1. Enter the username and password
2. Click “Next”.



Welcome to the Hogg Foundation Grant Portal

Login Now:

1.
2.

[Reset or create password](#)

**Technical Note:** This portal is optimized for use with Chrome or Safari browsers.

If you are using another browser, you may experience technical issues. If so, we recommend you contact your IT department to install one of the recommended browsers.

If you are a new user, please register by clicking on the "Create an Account Now" button.

If you have applied to--or reviewed applications for--the Hogg Foundation in the past, you do not need to create a new user account. Please log in with the credentials you were provided during your initial registration. If you cannot remember your password, please click the "Reset or create password" link to the left to receive your new password. Note: passwords must contain uppercase, lowercase, and numerals, as well as be a minimum of 12 characters.

**Learning the Fluxx System as a Grantee user?**

Click the Create an account now button to register. You will receive a username and password to login to the Grantee Portal within five business days.



[Privacy Policy](#) [Accessibility](#)

The user will be taken to the “Configure Multi-Factor Authentication” page, where they choose to receive their MFA Token (a 6-digit code) via **Short Message Service (SMS)** or a **Smartphone Application** (Google Authenticator). The method chosen will be the user's default method from then on.

If possible, the Hogg Foundation would prefer users choose the Smartphone Application.

# Set Up to Use Smartphone Application

1. Select "**Smartphone App**"
2. Download and install the Google Authenticator app on your iOS or Android device
3. After installing Google Authenticator on your mobile device, click "Scan QR Code"



## Configure Multi-Factor Authentication

Hogg Foundation requires that you use Multi-Factor Authentication to access your account.

Select MFA Method

SMS      1.      Smartphone App

Smartphone App MFA requires that you download an authenticator application to your smartphone.

iOS / Android 2. Complete on your mobile device

Once you have installed the application, click below to generate a QR Code to scan.

3. Scan QR Code

4. Scan the MFA Code using the Google Authenticator app
5. Click "**Next**"



Hogg Foundation  
for Mental Health  
ADVANCING RECOVERY AND WELLNESS IN TEXAS

## Scan MFA Code



Back 5. Next

Lost your phone or need help? Contact your administrator.

# Set Up Using SMS



## Configure Multi-Factor Authentication

Hogg Foundation requires that you use Multi-Factor Authentication to access your account.

1. Select "SMS"
2. Enter a Mobile Phone number
3. Click "Send SMS"

### Select MFA Method

1.  SMS  Smartphone App

### Mobile Phone Number

2.

3.

# How to Use

After setting up the SMS or Smartphone Application (Google Authenticator), the user will be taken to the MFA Token entry page after logging in.

## Smartphone Application

The user will open the Google Authenticator app to receive the MFA Token (a 6-digit code). You will have 30 seconds to enter this code before it expires; if you miss the 30-second window, the token will renew every 30 seconds and be replaced with a new MFA Token until you successfully enter it.

1. Enter the token value in the MFA Screen
2. Click "Login"

Hogg+Foundation (Hogg Foundation: 021 110)

**Enter MFA Token**

Token can be found in your mobile application

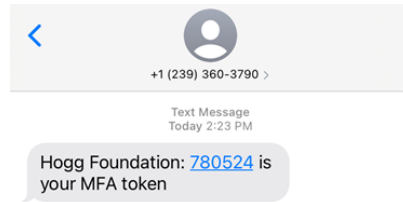
1. 021110

Back 2. Log In

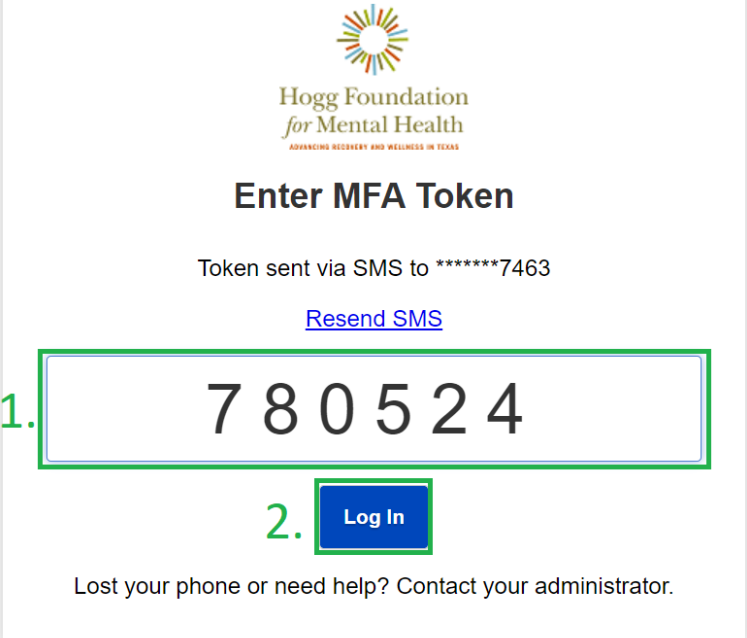
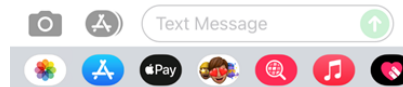
Lost your phone or need help? Contact your administrator.

# SMS

After entering your phone number, the user will receive a text message containing their MFA Token.



1. Enter the token value in the MFA Screen
2. Click "Login"



The MFA Token Entry screen features the Hogg Foundation logo at the top, which includes a sunburst icon and the text 'Hogg Foundation for Mental Health' with the tagline 'ADVANCING RECOVERY AND WELLNESS IN TEXAS'. Below the logo, the heading 'Enter MFA Token' is displayed. Underneath, it states 'Token sent via SMS to \*\*\*\*\*7463' and provides a blue link for 'Resend SMS'. A large input field contains the token '780524', with a green '1.' next to it. Below the input field is a blue 'Log In' button with a green '2.' next to it. At the bottom, there is a link: 'Lost your phone or need help? Contact your administrator.'