

COMMUNICATIONS GRADUATE ASSISTANT

10-20 Hours a Week | Competitive Salary | Flexible Schedule

Application Deadline: Open until position is filled

The Hogg Foundation for Mental Health is accepting applications from graduate students at The University of Texas at Austin for a graduate assistant to the communications team. Open to applicants from diverse disciplines.

The spring 2017 position begins January 16, 2017 and ends May 31, 2017. The position may be considered for renewal for summer/fall 2017. The foundation is located at the university's Lake Austin Centre, 3001 Lake Austin Boulevard, 4th Floor.

Responsibilities May Include:

- Research and submit news clips on mental health topics from international, national and local news sources
- Develop original content for the foundation's blog, social media or other communications
- Support the development of podcasts by writing interview questions or editing audio
- Develop and update web content as needed
- Provide support in editing content, pulling metrics, and other various communications support functions
- Other projects may be identified related to your unique skills

Application Process

Submit the following materials by email to hogg-candidate@austin.utexas.edu with the subject line Communications GA.

- Letter of interest
- Resume
- Two writing samples
- Three references (names, titles and phone numbers)

About the Hogg Foundation for Mental Health

The Hogg Foundation advances recovery and wellness in Texas by funding mental health services, policy analysis, research and public education. The foundation was created in 1940 by the children of former Texas Governor James S. Hogg and is part of the Division of Diversity and Community Engagement at The University of Texas at Austin.